

MID-OHIO PSYCHOLOGICAL SERVICES, INC.
BRADLEY A. HEDGES, PH.D
PSYCHOLOGIST
EXECUTIVE DIRECTOR

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Pursuant to the laws of the state of Ohio in which this corporation is organized, and its bylaws, a meeting of the Directors of Mid-Ohio Psychological Services, Inc. was held on April 20, 2006 at 5:30 p.m. at 624 East Main Street, Lancaster, Ohio. A quorum of members was present

The following directors were present: Larry Novak, Karen Wolfe, Janice Phelps, and Will Sharp. Also present at the meeting were Brad Hedges, Executive Director, Shawna Watts, Administrative Coordinator, Alice Grant, Accounts Payable Manager, and Scott Craft, Ph.D., Adult Team Leader. The following members were not present: Nathan Hale and Barb Salyers. The meeting was called to order by Will Sharp, Board Chair.

The minutes of the previous two board meetings were disseminated prior to the meeting. The financial reports for the previous four months were posted to the web site prior to the meeting. Will Sharp asked that Alice check with the accountant to see if the accrued Payroll numbers could be changed on a monthly basis.

Larry Novak motioned and Janice Phelps seconded the following resolution:

Resolution #04-20-06-01

Be it resolved that the Minutes of the previous two MOPS Board Meetings be approved. The resolution passed unanimously.

Larry Novak motioned and Karen Wolfe seconded the following resolution:

Resolution #04-20-06-012

Be it resolved that the Financial Statements for December, January, February, and March be approved. The resolution passed unanimously.

Dr. Scott Craft, Supervisor for the Adult Services Team, gave a report on his duties and the services offered by MOPS to the adults of the community. A handout was given to each member describing the services and listing all team members. He also noted that several of the team members are currently continuing their education and licensure. Adult Services accounted for approximately \$1 million in services, or approximately half the overall MOPS budget and represent approximately 1,100 unique clients each year. Janice Phelps asked if Dr. Craft found any frustrations with his job or the services offered by MOPS. Dr. Craft explained that he found his role in the agency to be enjoyable and he felt the amount of paperwork could become frustrating but was not anymore than what was expected at other agencies. He also stated there were occasional times when a client

needed something that MOPS does not offer and is also not available through other agencies in the area.

The following issues were discussed:

1. A brief discussion was held regarding the FY07 Budget. Dr. Hedges noted that we will likely be allocated \$100,000 to re-initiate the Sexually Abusive Behavior Program and the Anger Management Program. Some other programs may be added in the fall or early winter when additional money will be available from the ADAMH Board. Dr. Hedges expected an approximate ten percent budget increase. A detailed Budget will be presented for vote at the next Board Meeting.
2. Janice Phelps asked if the Franklin County communities were aware of the MOPS office located on Hamilton Road in Columbus. Dr. Hedges stated that flyers have been sent to local agencies and Dr. Grim has met with several agencies in an effort to promote the Franklin County location. He also noted that two Franklin County sex-offender treatment programs have closed and most of those clients have been referred to MOPS. Dr. Grim also co-chairs the Central Ohio Juvenile Sex Offender Coalition.
3. Quality Assurance: Shawna Watts-Shumaker stated the Quality Assurance reports have been posted through October. November is completed but not yet posted. She has an intern working with her that should speed up the process. The intern will be working with her for approximately ten weeks and it is hoped that they will have the Quality Assurance backlog completed by the time the intern leaves. She also noted they have been working on two additional projects that have slowed the QA work.
4. Three MUI's occurred during the past two months. Two involved the assistance of local law enforcement to transport clients to the hospital due to unstable or self-destructive behaviors. One incident required the assistance of medics to transport a client due to loss of consciousness.
5. Dr. Hedges spoke about the recent training offered by MOPS on ethics and supervision. This is the first workshop given by an outside presenter. The seminar was very helpful to all those who attended. MOPS is currently in the process of being recertified for CEU's with the Counselor and Social Workers Board. Janice Phelps gave several suggestions for additional meeting rooms should it become necessary.
6. The new electronic dictation program is working. Approximately half the MOPS staff is taking advantage of this process. This will also help with off-site storage of files for safety reasons.

7. There has been significant progress in the CIS program. A programmer has been hired to expand on the work the consultant began. Anu Babu has been employed to work approximately twenty hours per week from her home and has already made the system more usable for the staff. Janice Phelps asked about the security of client records with the staff working from home. Dr. Hedges stated that extreme measures have been taken to insure the confidentiality of all client information.
8. In addition to hiring Anu Babu, MOPS has also hired Dr. Mark Ingram to replace Bonnie Daniels. However, Dr. Ingram has resigned to work closer to his home. Helka Gienapp has been hired as an intern to work in the Franklin County office. Paula Moreland has resigned. Megan Kilbarger has been working as an intern with Shawna Watts-Shumaker. Newspaper ads will be placed for the current openings.
9. Dr. Hedges stated a staff satisfaction survey has been given to all employees. He noted no significant differences from the survey given two years ago.
10. The AOD Program is still in the process of being updated. Dr. Hedges also noted the reinstatement of the Sex Offender and Aggressive Behavior Programs in July.
11. Shawna Watts-Shumaker has been working very hard with the ADAMH Board for the annual car show and Mental Health Awareness Program. Dr. Hedges continues to work on the ADAMH website. MOPS will be working with the ADAMH Board to tape several fifteen-minute radio programs called "Mental Health Matters". Orman Hall will be the moderator and several staff member will present programs regarding various mental health issues.
12. Dr. Hedges informed the board that space issues are beginning to develop at the agency. He feels that by having the clinicians share offices the current space will be sufficient for a while. Jim Hodge from Children's Services has made an office available in his department for a MOPS clinician. Kim Rugg will be moving to that location to better facilitate the needs of shared clients.

Due to previous commitments Will Sharp had to leave the meeting. The meeting was adjourned. The next meeting will be held June 8, 2006 unless otherwise notified.

Respectfully submitted:

Alice J. Grant