

Annual Safety Review Summary  
2006

1. March 2006 – Two filing cabinets in the front office were replaced due to drawer malfunction.
2. March 2006 – Multiple chairs were replaced in the agency due to wear and potential safety issues.
3. March 2006 – The agency storage area in 624 was cleaned out and reorganized.
4. April 2006 – All agency refrigerators were cleaned.
5. July 2006 – The basement area of the 624 building flooded. The agency contracted with ServPro for emergency cleanup.
6. July 2006 – The fire extinguishers were serviced and emergency lights and signs were checked and repaired.
7. The floor was painted in the 624 basement area instead of carpeted.
8. August 2006 – Inventory was taken of rubber gloves and bleach based cleaner on-hand at the agency. Additional supplies were ordered.
9. October 2006 – The tables in the 624 group room were replaced due to damage and stability issues. A group room table was also replaced at the Franklin County office due to the same issues.
10. November 2006 – The annual fire inspection was conducted, 624 and 632 buildings passed. The 630 building passed upon installation of a surge protector on the aquarium and re-inspection.