

**MID-OHIO PSYCHOLOGICAL SERVICES, INC.**  
**BRADLEY A. HEDGES, PH.D**  
**PSYCHOLOGIST**  
**EXECUTIVE DIRECTOR**

624 East Main Street  
Lancaster, Ohio 43130

(740) 687-0042

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Pursuant to the laws of the state of Ohio in which this corporation is organized, and its bylaws, a meeting of the Directors of Mid-Ohio Psychological Services, Inc. was held on January 17, 2008 at 5:30 p.m. at 624 East Main Street, Lancaster, Ohio. A quorum of members was present

The following directors were present: Will Sharp, Larry Novak, and Rob Libbee. Also present at the meeting were Brad Hedges, Executive Director, Shawna Watts, Administrative Coordinator, Alice Grant, Accounts Payable Manager, and Andy Connell, perspective member. The meeting was called to order by Will Sharp, Board Chair.

Dr. Sonya Slater from the Franklin County office gave a brief discussion of the new Internship Program MOPS has begun in conjunction with APPIC, the Association of Predoctoral and Psychology Internship Programs. This is a program for psychology interns to give them experience and an opportunity to work with mental health agencies and psychologists before completing their degrees. Dr. Slater stated that MOPS is geared toward training and encouragement for staff members and this will be very good for the interns as well as the agency. We will be given two interns per year and the ability to choose the two we would like and the interns will be given the opportunity to accept. If we do not receive our first choices, we will be able to choose from a "pool" of the remaining interns. A review will be made of agency policy to insure all guidelines are followed properly.

The minutes of the previous meeting and the financial statements were disseminated prior to the meeting. This information is posted to the MOPS website monthly.

Rob Libbee motioned and Larry Novak seconded the following resolution:

**Resolution #01-18-08-01**

**Be it resolved the minutes of the previous meeting be approved. The motion passed unanimously.**

The current financial situation was discussed. Dr. Hedges stated that November was one of the best months in the history of the agency and the last six payroll period production numbers were among the highest the agency has seen. The current payroll period production was down due to holidays, illness, and weather conditions. He also noted the financial outlook is getting better due to the change in pay structure and the ability for clinical staff to increase their salary based on filling their time better and more face-to-face contact time with clients. Will Sharp spoke for the board in thanking the administration and staff at MOPS for their great effort in correcting the financial situation.

Shawna Watts-Shumaker is working with Cassie at Jones Cochenour to clean up some final questions on the FY07 Audit. We are anticipating completion by the end of January. Audit procedures have changed considerably in the past two years due to new state and federal requirements. Dr. Hedges stated a finding is anticipated due to adjustments to the trial balance but noted it was not major in nature. Will Sharp will review the audit at the next meeting.

Larry Novak motioned and Rob Libbee seconded the following resolution:

**Resolution #01-18-08-02**

**Be it resolved the financial statements for November and December be accepted.**

**The resolution passed unanimously.**

The following items were discussed:

1. Quality Assurance reports are up to date. There have been some changes to the reporting format and the reports are being prepared prior to QA meetings. The reports are posted on the MOPS website. Some future changes still need to be done due to CARF suggestions.
2. MUI and Client Rights issues were listed on the agenda. Of the five incidents only one could potentially affect the agency. This regarded a fall sustained by the parent of a client who was transported to the local hospital. The individual was treated and released and has been advised to contact the agency insurance company. No additional information is available at this time.
3. Training events will begin again in the Spring. Dr. Hedges anticipated a workshop regarding Projective Testing and Objective Testing. Currently Supervision and Ethics training is available through Netsmart, the training resource provided by the ADAMH Board. A CARF required training on Medication use is also planned.
4. The implementation of the Care Management System for the ADAMH Board helped greatly with the CARF survey.
5. Work is still being done on the Standards of Care but it is currently going well.
6. The CARF survey has been completed and it is anticipated they will make approximately twenty suggestions for improvement. It was noted the survey was more aggressive this time. The maximum certification from CARF is for three years and it is anticipated that MOPS will again receive this but no formal notification will be received for six to eight weeks. Dr. Hedges will notify the Board as soon as word is received. A plan of correction will be presented to the board.
7. There was nothing new regarding agency goals to discuss.

8. Staffing issues were the resignation of Psychiatrist Dr. Charles Snyder. An extensive search is being conducted to find a replacement. Dr. Hedges noted other community agencies were also seeking a psychiatrist but this could possibly be difficult for this area. Various options have been discussed including a general practitioner or telemedicine in order for clients to have access to psychiatric care. It was noted there were approximately 309 clients receiving medication before Dr. Snyder's departure. MOPS did a very thorough effort to establish a continuation of care for all these clients, however it is possible there is a small number who have not been able to obtain services elsewhere.

Other staff issues include the resignations of Marlies Parikian and Tony Issenman who have taken other employment. One replacement is being sought for these positions.

9. Growth issues were the expansion of the Columbus office. A new lease was presented to the board members. The new location is in the same complex but a different building. This expansion will double the space for offices and will also increase the rent. There is an additional space available that could be made available as the need arises. Larry Novak has read the new lease and asked for a clarification of the maintenance and repairs issues that include MOPS doing smaller repairs while the landlord will continue to be responsible for major ones.

Dr. Hedges noted a donation of office furniture has been given to MOPS from Diamond Power. This will be used in the expanded Columbus office.

Rob Libbee motioned and Larry Novak seconded the following resolution:

**Resolution #01-18-08-03**

**Be it resolved the Franklin County Lease with Spotlight Properties be approved. The motion carried unanimously.**

10. Dr. Hedges has spoken to the director of the Licking County ADAMH Board regarding a contract for MOPS to do sliding fee scale services there. This could start on July 1 if location approval is received from ODMH. The staff for this would come from within the agency.
11. An agency in Delaware County may be defunded and there is a possibility MOPS could provide limited services there, which could also begin July 1. Use of offices at the local court system or DJFS is being anticipated so no outside building would be needed.
12. Dr. Hedges spoke briefly regarding the Adult Protective Services levy currently on the ballot. He asked for support from the board to endorse this levy. Rob Libbee also spoke on the need for this levy.

13. There will be a Mental Health Matters meeting in February to kick off new events. MOPS is currently planning a 5K Walk/Run for April 26. Sponsors are being sought for this and that \$1500 of the anticipated \$2300 budget has been raised. Dr. Jennifer Kennedy is coordinating this event and expects between 100 and 200 runners. The new Kohl's Department Store expects to donate \$500 to this and Rob Libbee suggested checking with the new Wal-Mart Store for additional funds. Dr. Hedges noted he is pleased with the response to this event.
14. Work continues on the ADAMH Mental Health Matters radio spots which seems to be doing well in the community.
15. The names of two new board members were presented; Dr. John Stevenson and Andrew Connell. A discussion was held on these individuals and the potential of what they will be bringing to the Board.

Rob Libbee motioned and Larry Novak seconded the following resolution:

**Resolution #01-18-08-04**

**Be it resolved Dr. John Stevenson and Andrew Connell be accepted to the Board of Directors of Mid-Ohio Psychological Services, Inc. The motion passed unanimously.**

The next meeting will be held March 13, 2008 unless otherwise noted.

Respectfully submitted,

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Alice J. Grant