

AGENDA
Mid-Ohio Psychological Services, Inc.
Board of Directors Meeting
July 10, 2008

- 1 Program Presentations**
 - o None
- 2 Accept Minutes From Prior Meeting***
- 3 Board Composition Issues**
 - o We are still attempting to recruit 1 board member.
- 4 Fiscal Stability (Andy Connell)**
 - o Review/accept financial statement* (May/June)
 - o Staff Restructuring and Financial Recovery Plan Update
 - o Lease for 624 and 630 East Main Street*
 - o Approve Budget for FY09*
 - o Staff Pay issues *
- 5 Quality of Service (John Stevenson)**
 - o Review QA activities
 - Mostly up to date
 - o Review Client Right Grievances/MUI's
 - MUI's
 - 05/13/2008 LPD were called to escort a client to FMC due to the client expressing suicidal thoughts and refusing to contract for safety.
 - 05/16/2008 A former client called in asking to speak to the clinical staff they previously saw for treatment, the clinical staff was not available, so the client was offered the HELP LINE information but hung up on staff when asked for contact information. The LPD was called to check on the client at the last known address.
 - 05/19/2008 Agency staff became aware that there were two client payments missing from the Columbus office. Receipt books were reviewed and it appears that the payments were misplaced/lost while being transported to the Lancaster office.
 - 06/04/2008 An agency staff member discovered that their wallet and passport had been taken sometime during the course of the day from the desk in their office. The staff member filled a police report.
 - 06/05/2008 An MRDD staff member reported to the agency that a client had been making suicidal statements while at their agency, the client's therapist advised the MRDD staff member to refer the client to be evaluated by FMC.
 - 06/12/2008 EMT's were called to a clients house during a case management visit when the client became unresponsive. The client has a history of seizures but did not respond until after the EMT's arrived on the scene. The client was not transported for care.
 - Client Grievances
 - The agency received an informal complaint from a client's parent. The parent was essentially complaining that agency staff did not want to provide services to the client but the court had ordered the client to receive services from the agency.
 - The agency received an informal compliant form a client regarding medication services.
 - The agency received an informal complaint from a client regarding having their services transferred multiple times due to staff turnover and that the client requested a therapist that would be considered long-term.
 - o Development of staff "report card" and revision of personnel evaluations
 - o CARF – Plan of correction accepted and being implemented.
 - o Agency Goals – Most meetings have occurred.
- 6 Staffing (Rob Libbee)**
 - o Chris Johnson resigned from the agency.
 - o Karis Mason has resigned from the agency
 - o Jennifer DiBlasio has accepted a full-time clinical staff position with the agency.
 - o Dana Bonner has been extended the opportunity to work full-time in the Columbus office due to demand.
 - o APPIC interns will start 9/1/08
 - o Personnel Procedure Changes*

- 7 **Growth** (Karen Wolfe)
 - o Actively expanding in Columbus—contracts with Children Services
 - o Expansion in Delaware County—services have started with some direction for expansion.
 - Jennifer Kennedy and Kim Blair will be working there
 - o Potential expansion in Licking County—Amynda Martin and Jessica Mitchell are exploring space.
- 8 **Agency Promotion/Coordination** (Larry Novak)
 - o Mental Health Matters
 - Cruise-In and Family Fun Day rescheduled for August 30th.
 - o Agency Promotion
 - Potentially do 5k Run again on 4/25/09.*

*Requires Vote

W:agenda board meeting 07-08