

AGENDA
Mid-Ohio Psychological Services, Inc.
Board of Directors Meeting
November 13th, 2008

- 1 Program Presentations**
 - o None
- 2 Accept Minutes From Prior Meeting***
- 3 Board Composition Issues**
 - o Fran Uhrin's appointment has been approved.
- 4 Fiscal Stability (Andy Connell)**
 - o Review/accept financial statement* (September/October)
 - o Audit Status
- 5 Quality of Service (John Stevenson)**
 - o Review QA activities
 - o Review Client Right Grievances/MUI's
 - MUI's
 - 8/25/2008 A client was transported by EMS to FMC for evaluation due to attempted overdose. The client was hospitalized.
 - 10/10/08 Ten dollars was lost by a staff member when they transported a payment from one building to another.
 - 10/22/08 A client was transported to FMC by squad for medical treatment after becoming ill at the agency. The client was treated in the emergency room.
 - 11/5/08 A non client made threats against CPS while at the agency, LPD and CPS were notified. LPD indicated they would follow-up with the person.
 - 11/5/08 The probation department and LPD responded to the agency after a client made threats against a staff member of the agency. The client was taken to jail.
 - Client Grievances (both informal)
 - One parent was provided with a letter regarding their child's progress in treatment.
 - A client made a claim against a staff member reporting that they refused to return a form to them after taking it from them.
 - o Installation of cameras in reception areas.
 - o Almost ready to apply for JSO Certification
 - o Addition of Training Policy*
 - o APPIC Certification Update
 - o Revision of APPIC Personnel Procedures.*
- 6 Staffing (Rob Libbee)**
 - o AJ Bierly resigned as case manager; Janet Crabtree accepted the position of case manager.
 - o Bette Davis and Shannon Anderson resigned as transcriptionist for the agency.
 - o Laura Stoneburner transferred to the transcription department from the front office in Columbus.
 - o Beth Delong and Melody Cunningham accepted full-time positions as transcriptionist.
 - o Barb Williams and Lisa Wallace accepted temporary full-time positions as transcriptionist.
 - o Staci Sutherland accepted a full-time office generalist position in the Columbus office.
 - o Middle Management training
 - o Concerned about staff turnover
- 7 Growth (Karen Wolfe)**
 - o Continue to actively expand in Columbus
 - Fairfield Academy
 - School Mailing
 - o Expansion in Delaware County—services have started
 - o Expansion in Licking County
 - Lease options on spaces*
- 8 Agency Promotion/Coordination (Larry Novak)**
 - o Agency Promotion
 - 5k
 - Forest will be developing software to manage the race
 - Actively seeking sponsors

*Requires Vote

W:agenda board meeting 11-08