

MID-OHIO PSYCHOLOGICAL SERVICES, INC.
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BOARD UPDATE

Pursuant to the laws of the state of Ohio in which this corporation is organized, and its bylaws, a meeting of the Directors of Mid-Ohio Psychological Services, Inc was scheduled on September 10, 2009 at 5:30 p.m. at 624 East Main Street, Lancaster Ohio.

Due to the lack of a quorum of members the meeting was cancelled. All board members were notified of the cancellation via email. The meeting will not be rescheduled at this time, the next scheduled board meeting is scheduled for November 12, 2009 at 5:30 p.m.

Minutes

The minutes of the previous meeting were posted to the MOPS website for members to review.

Board Composition Issues

Will Sharp sent a email update to the Administrative Coordinator indicating that he is still working on recruiting a new board member, however he has had little time to work on it since the last meeting.

Financial Stability

The financials for July and August were posted to the MOPS website for members to review.

We lost about \$24,000 in July, although this is typical from an historic perspective. In August, we had a positive income of approximately \$2,500. The pay period that ended August 15th was the largest production for a two week period in agency history—we generated approximately \$103,000 in the 2 week period.

In August, the Fairfield County ADAMH Board reduced allocations to the local providers by approximately \$700,000 due to reductions in State and local funding. This will result in most agencies having to reduce their staff levels in order to absorb these reductions. Due to a number of factors, MOPS was able to avoid taking any real reductions, and in fact will actually receive an allocation of approximately \$100,000 more than we received last year. However, this amount only brings the allocation in line with what we actually billed the Fairfield County ADAMH board during FY09, and does not reflect a real increase. One of the factors that contributed to MOPS not taking a reduction is related to changes in the Federal match for Medicaid (FMAP). The FMAP match is scheduled to change after 12/2010 and we will likely see cuts then.

The agency's cash position is improving, but we still have less than \$100,000 in the bank after accounting for all expenses.

The FY2010 Fairfield County ADAMH Board contract has been signed, but not yet returned from the ADAMH Board.

The agency's FY2009 financial audit has been scheduled for 10/1-10/2.

Quality of Service

A QA training was conducted so that additional staff could complete chart reviews. This training went well and will be required of all new staff on an annual basis. Chart review lists have been created and reviewers are making progress.

The MUI's and client grievances were included in the board agenda. The incident on July 21st, regarding staff calling the paramedics for a client's medical needs was concerning due to the fact that the client resides in a nursing home and was clearly not well when he was dropped off by the transporter.

The MUI requested on August 13th, by ODMH was the result of allegations of physical abuse of a client made by her boyfriend. The boyfriend also stated that the agency refused to transfer a client's care to another therapist. The incident was investigated internally and the information was forwarded to Becky Edwards's from the Fairfield County ADAMH Board. A letter was received on September 2nd that was sent by Becky Edwards to ODMH stating that in her opinion the allegations were unfounded.

Staffing

The new APPIC interns have arrived. We now have one intern in each of the offices. Their names are Jennifer Jones, Kalinda Jones, and Ronak Shariati.

Shelby Hanna has been hired to replace Joe Spitzer who resigned.

Dr. Smith has left and there is no indication at this point that he will be returning to the agency. Dr. Vajen has taken over some of his caseload and the agency is working with clients and their primary care physicians and two psychiatrists in Logan to provide medications to existing clients. The agency is not accepting any new psychiatric clients at this time.

The agency's transcription department is currently operating with three members, 2 ½ FTE's. The use of Dragon and "CIS Self Write" has allowed us to reduce this department from a previous high of 10 staff to the current level of 2 ½ staff. We will be working with staff members on alternate job duties if the need for transcription further reduces; there are no plans to reduce this department any further.

Growth

Delaware County growth is slow to flat. Potential for significant growth remains and will be pursued as time and circumstances permit. We have begun casually looking at the option for space outside of CPS to be able to provide general mental health services in Delaware

Franklin County is showing slow growth and effort are under way to market MOPS services through charter schools.

Licking County has exceeded expectations in terms of volume of clients. Two options were presented by the landlord for additional space to accommodate this growth, moving to a third floor location near our current space or having the current tenants in the space immediately adjacent to our current space move out and we take over that space. In looking at the two options and exploring costs for moving, costs for the space, and impact on clients, it is strongly recommended that we pursue obtaining the space adjacent to our current office. We have initiated discussions with the landlord to see if we can have this happen when our lease is to be renewed in January.

Agency Promotion/Coordination

No update.

New Business

The software that we use for billing and scheduling, Xaktclaim has been sold to a national software vender, Echo Group. Our clinical information system (CIS) is built on top of the Xaktclaim. We do not yet know to what extent Echo will keep Xaktclaim in its current form or will migrate all of the Xakt users to their product. We have gone to another agency that uses Echo (The Recovery Center) and have begun looking at the implications that this transition might have on us. We anticipate that whatever Xakt/Echo does, we will likely need to invest significant MIS time into dealing with the transition over the next year.