

**AGENDA**  
**Mid-Ohio Psychological Services, Inc.**  
**QA Committee**  
**December 18, 2007**

1. MAJOR UNUSUAL INCIDENTS
  - a. There were three MUI's in November.
2. ABUSE AND NEGLECT AND DUTY TO WARN
  - a. There were 3 reports of abuse and neglect in November.
    - 2 to CPS
    - 1 to APS
  - b. There were 0 duties to warn.
3. TRANSFERS FROM STATE AND COMMUNITY HOSPITALS
  - a. There was 1 of client released from state hospitals.
  - b. There were 1 client released from community hospitals.
    - All were seen with 14 days.
4. PLANT/PHYSICAL HEALTH AND SAFETY
  - a. The monthly review was conducted in Lancaster and Franklin County.
    - No significant findings.
5. RECORDS REVIEW AND PEER REVIEW
  - a. May Reviews Almost Finished
  - b. June Reviews Will Be Delayed for Transcription.
  - c. Chart of Compliance
  - d. Chart of Selected Record Review Issues
6. UTILIZATION REVIEW
  - a. November graph presented for review.
  - b. Staff Productivity is presented for review.
  - c. The agency service budget is being reworked.
7. INVOLUNTARY TERMINATIONS
  - a. None
8. PROFESSIONAL STAFF ORGANIZATION
  - a. Review of Trainings Taken
  - b. Review of Training Needs
  - c. Planning for Trainings-NetSmart
  - d. Review of Competency Lists
  - e. Change in staff credentials
9. REVIEW OF WAITING LIST
  - a. Graph of New Clients By County
  - b. Graph of New Clients For MOPS vs. Fairfield County
10. REVIEW OF SERVICES UNDER CONTRACT
  - a. All continues to go well with Daniel DiSalvo in the Columbus office.

## 11. FOCUSED AREA OF REVIEW

- a. September
  - Review of service evaluation activities and identify services to be evaluated (pick one service area)
    1. Survivors Program to be reviewed.
- b. November
  - Invite members from consumer advocacy group for agency service review
    1. Caleb will be conducting a survey in the waiting rooms of the agency.
  - Medical Emergency Drill – Completed
    1. All agency procedures followed.
- c. December
  - Review of Policies and Procedures Manual
    1. Manual reviewed in an on-going fashion, compared to outside expert sources, CARF and ODMH requirements and the needs of the agency.
  - Send Quarterly Report to the Board

## 12. REVIEW OF PREVIOUS MONTHS FOCUSED AREA OF REVIEW

- a. Previous Months Follow-up
  - CSP project

## 13. CLIENT RIGHTS AND GRIEVANCES

- a. No issues at this time.
- b. There have been some verbal complaints regarding Dr. Snyder, however no formal complaints have been filed.

## 14. TREATMENT OUTCOMES REPORTING

- a. Rick has been working with the ODMH Outcomes Datamart.

## 15. Updates on Current Projects and Upcoming Events

- a. Care Management
- b. Standards of Care
- c. Medicaid Audit
  - Passed
- d. CARF
  - January 14<sup>th</sup> and 15<sup>th</sup>

## 16. Next Meeting: January 22nd, 2007