



QA MINUTES October 27, 2009

Committee Members In Attendance:

Miranda Zircher Heather Stevens
Brad Hedges Shawna Watts
Jennifer Schwind

I: MAJOR UNUSUAL INCIDENTS

The committee discussed two MUI's from September.

II: ABUSE AND NEGLECT AND DUTY TO WARN

There were five reports made to Child Protective Services during September. The reports that were made were made in a timely fashion to the appropriate county's CPS office.

There were no "duty to warn" report filed during September.

III: TRANSFERS FROM STATE HOSPITALS

There were no hospitalizations to be reviewed.

IV: PLANT/PHYSICAL HEALTH AND SAFETY

There were no plant/physical health and safety occurrences to report.

V: RECORDS COMPLETENESS REVIEW AND VI: PEER REVIEW

The committee discussed the chart review process; the chart list has been added to the SOC website so that reviewers can access the list easier.

Four charts were brought over to be reviewed from the Licking County office. There is currently no staff in that office trained to do QA reviews. This will be corrected in December.

The QA Coordinator has been working on the high utilization review. The reviews are approximately 50% complete. Overall the charts have needed only minor corrections.



VII: UTILIZATION REVIEW

Utilization of all service types has remained steady, the intakes for new clients has remained strong.

VIII: INVOLUNTARY TERMINATIONS

No involuntary terminations were conducted during September.

IX: PROFESSIONAL STAFF ORGANIZATION

The QA training has been scheduled for December in the Lancaster office. Staff who were asked to attend include all chart reviewers and committee members who have not attended a QA training in the last year year, all new staff to the agency, and all staff in the Licking County office.

A “scope of practice” form update is underway for all staff.

X: REVIEW OF WAITING LIST

No clients are on a waiting list. The number of new clients has remained strong--there were 133 new intakes during the month of September.

XI: REVIEW OF SERVICES UNDER CONTRACT

Daniel DiSalvo, CNP continues to provide services in the Columbus office. Daniel is in the process of completing his semi-annual review with his collaborating physician.

XII: FOCUSED REVIEW AREA

The focused area of review for September is to evaluate one service area. After discussing the areas that have been reviewed over the past few years, the committee decided that AOD services should be reviewed. This area was chosen due to an increase in the number of clients being seen with an AOD diagnosis. This review will be coordinated with the Standards of Care website update. The plan is to pull a sample of clients seen in the past 18 months with an AOD diagnosis. The client treatment will be compared to the standards of care currently established by the agency for AOD treatment; the standards include administration of diagnostic testing, referrals to 12 step programs, and education.

XIII: RESPONSE TO LAST MONTHS FOCUS REVIEW

There was no discussion of the previous month’s reviews.

XIV: CLIENT RIGHTS AND GRIEVANCES

There were no formal client grievances during September.

XV: TREATMENT OUTCOMES REPORTING

There was no discussion of outcomes.

XVII: GENERAL DISCUSSION

Next meeting is scheduled for November 24, 2009.

cc: Fairfield County Mental Health and Recovery Services Board
MOPS Board of Directors

MOPS Staff
QA Minutes Log Book