

QA MINUTES

July 26, 2011

Committee Members In Attendance:

Brad Hedges
Mike Selegue
Shawna Watts
Allison Clements
Shauna Rinehart

Major Unusual Incidents

The committee reviewed MUI's from June. There were three incidents reviewed. There were some issues with reports being sent to the ADAMH board in a timely manner due to the QA Coordinator being on medical leave.

Abuse and Neglect and Duty to Warn

The committee reviewed reports from June. There were a total of fifteen reports. The majority of these reports were made during new client intakes.

There was one report to Adult Protective Services.

There were no duty to protect reports made.

Transfers from State and Community Hospitalization

There were no known releases in June from state or community hospitalization.

Plant/Physical Health and Safety

Each site is conducting the monthly reviews. The Licking County office is experiencing problems with AC which resulted in the closure of the office due to extreme heat one day.

The fire inspector inspected the Lancaster offices and found two minor issues that need to be corrected. These issues have been corrected.

Records and Peer Review

Records and peer reviews are falling behind, committee members were reminded to do reviews and an email will be sent to all other reviewers. Training has been scheduled for August 2nd for all new staff.

Utilization Review

The number of services being provided continues to increase as agency sites grow. The agency will need to monitor services utilization by individual clients to comply with the Cap and Clip rules that took effect July 1st. The committee discussed the limitations on diagnostic services for adults and children. It was discussed that the limits do not apply to clients under the age of 21, if a modifier is in place when services are billed.

Involuntary Terminations

There were no involuntary terminations.

Professional Staff Organization

A training survey is being created in order to develop a formalized training program for the agency. The committee discussed the supervision training series that has been developed and the SO training series. Mike Selegue suggested a series of trainings on parenting and the committee discussed possible content that will be included on the training survey to determine interest in the training topic.

Review of Wait List

The new clients for each location were reviewed. The agency continues to see clients within thirty days from intake.

Services Under Contract

There have been no changes to the services provided by Daniel Disalvo.

Focused Area of Review

The July focused area of review is to review utilization of services for clinical pertinence and appropriateness. A report has been run of any client receiving over 100 services last fiscal year. There are 16 names on the list that will be reviewed.

The annual QA report will be delayed until QA activities can be caught up.

A fire drill will be conducted.

Review of Previous Months Focused Area of Review

There were no previous monthly reviews to be discussed.

Client Rights and Grievances

There were no client rights and grievances to review.

Treatment Outcomes Reporting

The committee discussed the need to update Outcomes every 90 days when updating the client's ISP. There is currently no reminder system in place, but one will be built into CIS as soon as the programmer has time to do it.

The committee discussed that the last 90 day Outcome is the closure outcome unless the termination is planned.

Standards of Care

Jim Stoner is currently working on an instructional video that walks staff through how to add to the site. There have been additions made to many sections for suggested goals and objectives for each content area. The evaluation section is also being added to.