

QA MINUTES

May 24, 2011

Committee Members In Attendance:

Heather Stevens	Brad Hedges
Mike Selegue	Shauna Ridenour
Shawna Watts	Zachary Schellhouse
Allison Clements	

Major Unusual Incidents

The committee reviewed one MUI from April. The client was seen for an intake after the incident, at the time of the incident, they were scheduled for that intake.

Abuse and Neglect and Duty to Warn

The committee reviewed reports from April. All reports were handled in a timely manner.

There were no reports to Adult Protective Services during April.

There was one Duty to Protect report made.

Transfers from State and Community Hospitalization

The committee reviewed releases from April. There were no clients released from state hospitalization and four released from community hospitalization. All but one client was seen within the fourteen day requirement. The client was sent to detention from the hospital.

Plant/Physical Health and Safety

Each site is conducting the monthly reviews. At this time there are no major issues being addressed.

Records and Peer Review

Records and peer reviews are falling behind. We should be doing 300 reviews annually. All staff will be required to do one chart per month after a review of training needs has been made.

Utilization Review

The number of services being provided continues to increase as agency sites grow. The agency has increase the total number of clients seen from 2,000 to 3,000 in the last couple of years.

Involuntary Terminations

There were no involuntary terminations.

Professional Staff Organization

The agency will be rolling out some required trainings to comply with CARF standards.

Review of Wait List

The new clients for each locations were reviewed. The agency continues to see clients within thirty days from intake.

Services Under Contract

There have been no changes to the services provided by Daniel Disalvo.

Focused Area of Review

The review for May is to review the overall QA process. The committee discussed the trends in reviews and continued to discuss ways to increase the number of reviews as the chart review area tends to be the weakest area.

Review of Previous Months Focused Area of Review

No previous focused area of reviews were discussed.

Client Rights and Grievances

No grievances were discussed.

Treatment Outcomes Reporting

The committee discussed the Youth Outcome form implementation. These will be updated every time an ISP is updated and we will be doing them on the computer as soon as they can be added to CIS.

Standards of Care

The standards of care website is being updated with the supervision of interns and CSP.